



Our system is flexible to meet specific licensing needs.

Business License System

Product Definition

The Business License System records information about businesses, prepares license application forms, issues license certificates, and processes billing and reminder notices.

ACS' Solution

ACS provides a comprehensive suite of licensing and permit systems for state, county, and city government. Our Business License System organizes and automates the business licensing functions providing the following benefits:

- ◆ *Interactive data entry supporting complete online editing*
- ◆ *User-defined billing rates, gross receipts, unit count, one-time charges or flat rate, for increased flexibility*
- ◆ *Tracking of unexpired licenses automatically generates reminder notices and penalties, and improves collection*
- ◆ *Flexible grouping of accounts for multiple period billing*
- ◆ *Easy retrieval of licensing records with immediate access to historical and current business data*

Benefits of ACS

ACS is one of the largest providers of government software in the nation with more than 200 office locations nationwide. We have been in the business of helping government help people for nearly 30 years. ACS has an in-depth understanding of the government arena and the requirements that must be fulfilled for public servants to faithfully meet the demands of their professions. We have delivered licensing systems to many government clients. Our Business License System accurately tracks licenses and renewals, and handles the billing process in a timely manner.

Important Features

- ◆ *Use of Standard Industrial Classification (SIC) codes to record information for state reporting*
- ◆ *Each business is assigned a class and category for reporting functions*
- ◆ *Menu driven options allowing for different sorts and selections for customized reports*
- ◆ *Forms for license applications, certificates, renewal notices, and all required printing*

Business License System

Product Functions and Specifications

Automation	Produces registers and bills based on master file maintenance and business group codes • Processes penalty and reminder notices and adds information to history file • Balances reflected accurately in the record upon posting of payments • Rate changes completed through easy access maintenance program • Search by user-defined fields, parcel, category, or street address • Ability to change account to inactive status without deleting history and balance information	Billing	Multiple billing cycles • Fully interactive entry and update • Multiple trial runs before final billing • Full register print of accounts before billing • Generates information notice used for variable billing • Real time verification of units that have been entered • Provides entry for new business of billing and payment without running billing cycle • Search for business name while entering information notice • Displays business rate code, previous unit entry amount, and billing frequency
Flexibility	Multiple-operator input • Standard Industrial Classification (SIC) codes can be entered separately • Record lookup by name or partial name • Workers compensation insurance information • Up to four records for contact information • Allows new business entry without license code • Reporting in multiple formats and sorts • Online maintenance of all controls • Real time maintenance of all records	Extra Features	Record inquiry and separate maintenance options • Tracking for non-licensed business • User-defined fields • On-demand reports • Multiple notices for business in noncompliance • State reporting • Purge of inactive accounts on demand • User- controlled aging of accounts • Print of history file before purging • Ability to change rate codes while in information entry mode
Reports	Complete business listing • Summary business listing • Open balance register • Gross receipts register • Locating labels • Business labels • Tax register • Emergency register • Workers compensation	Ease of Use	Use of summary screens to find records quickly • Consistent action code and command key usage • Step-by-step run instructions and user documentation • Forms for all required printing available
Integration	Immediately updates business records on entry • Tests input of information against control tables • Transfers new non-licensed business to active file upon compliance • Complete history records for all payments, adjustments, and billings • Reminders and penalties generated according to control record setup		

Services Available

- ◆ Customization
- ◆ On-site installation and training
- ◆ Maintenance program
- ◆ Toll-free telephone and modem support

Technical Facts

- ◆ Platforms/OS: IBM AS/400
- ◆ Windows NT compatibility
- ◆ Database compatibility
- ◆ Other software compatibility



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